

# THE ST. MAARTEN ACADEMY

(Foundation for Academic and Vocational Education)

L. B. Scott Road, St. Peters  
P. O. Box 299, Philipsburg, St. Maarten N.A.

Phone: 548-3780  
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## SIXTH FORM CONTRACT

Name: \_\_\_\_\_ Associate Degree in: \_\_\_\_\_

As a sixth form student of St. Maarten Academy, I agree to fulfill the following requirements for the duration of my time in the Sixth Form:

- I will conduct myself in a manner befitting a senior student of the school, demonstrating respect to all members of the St. Maarten Academy and community, with the full knowledge that I am considered a senior representative of my school.
- I will be placed on **academic probation for the year 2022/2023**. I am aware that failure to obtain all matriculation subjects will see me being enrolled for **1 year only** with the provision that I will re-sit any matriculation subject(s) I have failed. The re-sit will be done as a private candidate and **I will make my own arrangements** with the Division of Exams to be registered as a private candidate.
- I will abide by all the rules of the school, including those outlined in the CAPE Student Handbook.
- I will ensure a high level of attendance and punctuality. Where there may be problems with this, I will inform my supervisor and subject teachers in advance. I understand that it is essential that a note from my parents/guardians explaining any absences must be brought in **immediately** on my return to school.
- I will ensure that I am neatly and completely attired in my school uniform, respecting the dress code at all times.
- I realize that this Sixth Form has a positive work ethic and that I must arrive at each lesson fully prepared with the correct equipment and with all work up to date.

- I accept responsibility for my performance and will strive to complete work to a high standard and to the specified deadlines. Where there are problems, I will see my supervisor and subject teachers in advance.
- I will get involved in school life, participating in at least one co-curricular activity.
- I will respect the physical structure and contents of the St. Maarten Academy building. During lesson time I will ensure that all chairs and tables are set up for the purpose of study. I will do my part to ensure that all areas remain litter free.
- I will be responsible in getting details of the work covered and set (during my absence) immediately on my return to school.
- I accept full responsibility for my tablet/ laptop computer, if I decide to bring them to school, both in terms of their security and **appropriate** use as defined by the school.
- I will check the Notice Board every day and attend assemblies faithfully.

### **Student Agreement**

I agree to accept these conditions of attendance, and understand that disciplinary action may take place if I do not meet these requirements. If I do not fulfill the expectations indicated, I understand that one or more of the following sanctions may be applied: a verbal warning, a written warning, being placed ‘on probation’, a letter to parents/guardians, and exclusion from the Sixth Form for a specified period (suspension), permanent exclusion from the Sixth Form.

Name of Student: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Parent Agreement**

I, the parent/guardian, have read and understood this agreement and will ensure my child’s/ward’s compliance with its terms.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CAPE Coordinator’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Completion of Community Service Hours

The CAPE Division hereby informs you of the St. Maarten Academy Community Service graduation requirement. This requirement states that all students **must complete 45 hours** of Community Service with a non-profit organization. **This is a mandatory requirement for graduation.**

Students who fail to complete the requisite hours will result in their not fulfilling the criteria for admittance and graduation and thus will not be awarded their degree, unless this requirement is met.

You have until March 31 of your second year to complete the 45 hours of community service that is required.

In addition, students will be required to do a community project for their school that is **not** included in their community service hours.

We wish you all the best in your academic endeavours.

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**Please complete the following**

I \_\_\_\_\_  
First Middle Last

Hereby acknowledge that I have read and understood the St. Maarten Academy's CAPE Division Community Service graduation requirement and failure to complete this requirement will see me not graduating or receiving my degree.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## OFF-CAMPUS WAIVER AND INDEMNIFICATION FORM

St. Maarten Academy – (CAPE Division) Waiver and release of liability, assumption of risk, and parental consent and indemnity agreement.

### INDEMNIFICATION FORM

In consideration of my child/ward, I am permitting him or her to leave campus over a variety of times throughout the school day including but not limited to: lunch; non-contact period; and at the end of scheduled class time. I hereby acknowledge, understand and agree to the following:

- 1) I understand the nature and privilege of leaving campus for the times/conditions listed above and the maturity level needed from my child/ward. I believe my child/ward to have such experience, maturity level and capability to leave campus. I further agree, that I will instruct my child/ward that at any time he or she believes the conditions to be unsafe, he or she will immediately discontinue the off-campus journey.
- 2) I fully understand that:
  - (a) Leaving the campus of St. Maarten Academy involves risks and dangers; and do hereby fully and knowingly assume all risks associated with my child/ward leaving the St. Maarten Academy Campus and further agree to forever release, and indemnify the St. Maarten Academy, its management and staff.
  - (b) These risks and dangers may be caused by the student's own actions, or actions of others participating in the off-campus privilege, or of others not associated with St. Maarten Academy.
  - (c) There may be other risks and social and economic losses either not known to me or not readily foreseeable at this time and incurred as a result of my child/ward leaving campus.
- 3) I represent and affirm that I am the parent or legal guardian of the child/ward listed below.
- 4) I acknowledge and understand that by voluntarily signing this agreement with full knowledge and disclosure of the risks associated with my child/ward leaving the St. Maarten Academy Campus, I am relinquishing some rights.
- 5) I agree that this privilege may be withheld or withdrawn for any cause notwithstanding the consent of the parent/guardian; and that in order to be allowed off campus my child/ward must have on file a valid consent waiver form.

- 6) I hereby agree to indemnify and hold harmless St. Maarten Academy, its respective administrators, directors, teachers, security personnel and other employees/staff, from all liability, claims, demands, or otherwise, in regards to my child/ward leaving the school compound and further agree that if, despite this release, my child/ward, or anyone on his or her behalf makes a claim against any of the parties named above, I will uphold this indemnification.

### **PARENTAL CONSENT WAIVER**

I have read this agreement, giving my child/ward permission to leave the campus of the St. Maarten Academy over a variety of times throughout the school day including but not limited to: lunch; non-contact period; and at the end of scheduled class time I have fully understand its terms, understand that I and my child/ward have signed it freely and without any inducement or assurance of any nature and intend it to be a valid document of indemnification and agree that if any portion of this agreement is held to be invalid that the balance, notwithstanding, shall continue in full force and effect.

Student Name: \_\_\_\_\_

CAPE Year: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Tuition Information

The tuition for the CAPE Programme is Fls 1800/\$1000 US for the academic year beginning September 13, 2022. This fee does not cover the rental of text books, CAPE Shirt, and other related materials for each subject area. Should the student decide to discontinue the CAPE programme during the academic year, his/her tuition fee will be prorated accordingly at the discretion of the school board and management.

Please select one of the following options:

- **Option A:** Paid in full – Fls 1800/\$1000 US per year to be paid on or before August 31, 2022
- **Option B:** Paid in two (2) installments – Fls 900/\$500 US to be paid on or before July 31, 2022. Fls 900/\$500 US on or before August 31, 2022.

### Account Information – Republic Bank

4075-15 Guilders

4074-14 US Dollars

I, the parent/guardian, have read and understood the tuition that is expected at the CAPE/ Sixth form level and will ensure my compliance with its terms.

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Additional Information

**CAPE Regular Registration** – Wednesday August 31, 2022 (CAPE Office, along with copy of fee receipt, contract and passport size photograph)

**Classes Begin** – Monday September 5, 2022

**Deadline to add/drop subject(s)** – Friday October 7, 2022

**Uniform-** Students will be required to wear navy blue pants and their CAPE shirts. Shirts can be obtained from the St. Maarten Academy's registrar or 0-14 Kids.

**Fees – Pay stipulated fees and return the copy of the receipt to the CAPE office as well as to the school's registrar on or before August 31, 2022.**

*N.B. Please retain a photocopy of this contract (letter size 8x11 paper) for your personal records, and submit the original as a hard copy to the CAPE office.*